Announcement for a Policy Intern

ECF is looking for a motivated person to join its policy team as an intern to contribute to the organisation’s advocacy goals.

About the European Cyclists’ Federation (ECF)

- We are the single European umbrella federation of member-based civil society organisations advocating and working for more and better cycling.
- We promote cycling as a sustainable and healthy means of transport and leisure.
- With nearly 70 member organisations from over 40 countries, we harness the power of European cycling movements as the only voice at the pan-European level.
- We are based in Brussels and our roots are in Europe, but the challenges we face are global, and we are ready to meet them as the world’s largest and best-known cyclists’ advocacy organisation.

Internship description

The Policy Intern will work on a range of topics. They will be involved in researching and analysing cycling and mobility policies through Europe, as well as EU legislation and policies, to create articles, reports and other deliverables that strengthen ECF’s ability to influence EU policies with robust, evidence-based advocacy to unlock more and safer cycling in Europe.

Working with the Director of Policy and Development as your line manager, your specific responsibilities would be to:

- Contribute to research and analysis on cycling developments in EU member states, such as national cycling strategies, sustainable and urban mobility policies, and other policy developments that relate to cycling.
- Contribute to the monitoring of key EU legislative files, such as the Energy Performance of Buildings Directive, the TEN-T Regulation, and the Social Climate Fund.
- Collect and analyse cycling-relevant data to contribute to our cycling intelligence hub, such as data on ridership, EU member state cycling investments, the economic benefits of cycling and cycling tourism.
- Contribute to analyses and reports on all the above topics and others important to the policy team, with opportunities to author website articles and other written content.
- Participate in general policy tasks, such as writing articles for our website, helping prepare presentations, meetings and events.

What do we offer?

You will have a place in Europe’s and the world’s largest pro-cycling federation to promote cycling as the healthiest, most climate-friendly and efficient means of transport and leisure. You will work in an office located in the heart of Brussels full of friendly, passionate and international colleagues. There are a lot of opportunities to learn and to demonstrate creativity, initiative, research and
management skills as well as to work on community building, advocacy and cycling-related issues while building your cycling network.

We offer a **full-time, six-month internship** paid approximately €860 monthly. This is a professional internship agreement according to Belgian law, called *Convention d’immersion professionnelle* (FR) or *Beroepsinlevingsovereenkomst* (NL). It includes a clear description of the tasks and the expected competences acquired by the end of the internship.

Candidates must be **eligible to work in the EU** and able to live in Belgium during their internship. In accordance with ECF’s office working policy, we will ask you to work at least three days per week from the ECF office. We are eager for a candidate to start **as soon as possible**.

**Who are we looking for?**

**Essential requirements:**
- Strong interest in sustainable mobility policy and cycling policies
- Good research skills, attention to detail and time management skills
- A proactive attitude and willingness to learn
- Ability to work independently and with a team
- Ability to document and present your work
- Commitment to the aims of ECF and our ambition to create all the necessary conditions to have more cycling in Europe
- Fluent English
- Legal right to work in Belgium

**Desirable requirements:**
- Data analysis and presentation skills
- Ability to use multiple European languages
- Previous experience with a non-governmental organisation or public administration

**How to apply?**

Please send us your CV, a **short cover letter** and your **written exercise** (details below) in one PDF file by email to hr@ecf.com with the subject line, “First Name Last Name – Policy Intern” by Tuesday, 26 July 2022. Candidates will be interviewed on a rolling basis. The chosen candidate will ideally start in September 2022 or at the soonest possibility.

For the **written exercise**, we would like you to:
- Find three examples of European countries that provide tax incentives or purchase premiums for bicycles
- Summarise and compare these schemes
- Make a recommendation on which of these schemes other European countries should take up

Interviews will be conducted online. Only shortlisted candidates will be contacted.

**Equal opportunity**
ECF is an equal opportunity employer and encourages applications from all qualified candidates irrespective of racial or ethnic origin, opinions or beliefs, gender, sexual orientation, health or disabilities.