Announcement for a EuroVelo Manager

The European Cyclists’ Federation (ECF) is looking for a motivated, experienced manager for EuroVelo, the European cycle route network.

About the European Cyclists’ Federation (ECF)

- We are the single European umbrella federation of member-based civil society organisations advocating and working for more and better cycling.
- We promote cycling as a sustainable and healthy means of transport and leisure.
- With more than 60 member organisations from over 40 countries, we harness the power of European cycling movements as the only voice at the pan-European level.
- We are based in Brussels and our roots are in Europe, but the challenges we face are global, and we are ready to meet them as the world’s largest and best-known cyclists’ advocacy organisation.

About EuroVelo

- EuroVelo, the European cycle route network, is one of ECF’s flagship initiatives.
- This network of 17 long-distance cycle routes, which crosses and connects all of Europe, is the largest of its kind in the world.
- EuroVelo aims to provide safe, direct, coherent and connected cycling infrastructure and cycle route networks that benefit all categories of cyclists, including everyday cyclists, cycling tourists and leisure cyclists.

Job description

The EuroVelo Manager will report to ECF’s CEO and oversee the EuroVelo team. The role holder will take the lead in coordinating the world’s largest cycle route network, ensuring that the objectives of the ambitious EuroVelo 2030 Strategy are met. EuroVelo is an integral part of ECF’s work, priorities and strategic aims.

Specific responsibilities include:

- Ensure the EuroVelo team remains on track to realise the objectives of the EuroVelo 2030 Strategy
- Manage and provide leadership and guidance to the EuroVelo team
- Lead ECF’s policy and advocacy work on cycling tourism and the development of cycle route networks, in close collaboration with the ECF policy team
- Support the work of the EuroVelo Council (EVC) and the EuroVelo General Meeting (EVGM), the annual meeting of the National EuroVelo Coordination Centres and Coordinators (NECC/Cs)
- Develop, maintain and manage effective relationships with ECF’s stakeholders, and increase engagement with them. In particular, seek to expand and enhance the network of NECC/Cs
- Manage the EuroVelo budget and proactively develop and implement new business development and fundraising initiatives related to EuroVelo, including EU projects, sponsorship and donations
• Supervise the organisation of the EuroVelo & Cycling Tourism Conference
• Develop and apply additional metrics and methods for assessing and reporting on the impact of our EuroVelo work
• Represent the organisation externally on relevant topics

Who are we looking for?

Academic background:
• Essential: Bachelor’s degree in a relevant field
• Desirable: Master’s degree in a relevant field

Professional background:
• Essential:
  o At least 5-8 years’ experience in advocacy, public affairs, and/or climate/environmental policy and campaigning
  o Management experience
• Desirable:
  o Knowledge and expertise in sustainable mobility or sustainable tourism
  o Experience with EU-funded and other grants, donations, business development and fundraising

Core competencies, skills and attributes:
• Knowledge of the EU institutions and EU policymaking environment
• Management skills, specifically in managing people for performance
• Excellent writing, verbal communication and presentation skills in English
• Highly capable and effective networker
• Ability to build effective, long-term professional relationships
• Dynamic, proactive and outcome-oriented personality
• Collaborative and collegiate approach, ability to work well in diverse teams
• Proficient user of the Microsoft Office package, videoconferencing and webinar platforms
• Flexible in terms of travel and working hours, including occasional weekend and evening work
• Affinity for active, sustainable mobility and ideally for leisure cycling/cycling tourism

Languages:
• Essential: Excellent written and spoken English
• Desirable: Additional EU languages will be considered as an asset

What do we offer?

You will have a place in the world’s largest and best-known cyclists’ federation to promote cycling as the healthiest, most climate-friendly and efficient means of transport and leisure. Your position will be in an international office located in the heart of Brussels full of friendly and passionate colleagues.

This position is offered initially as a one-year fixed term contract on a full-time basis, with excellent prospects to extend. ECF offers an employment package in line with similar non-governmental organisations based in Brussels. Our package includes flexible working hours.
with a good work-life balance, 20 legal vacation and 10 extra-legal vacation days, cycling to work allowance, lunch vouchers and an extra-legal pension scheme.

Candidates must be eligible to work in the EU and able to live and work in Belgium.

How to apply?

Please submit your CV and a cover letter in English no later than Monday 9 May 2022. Applications will be reviewed on a rolling basis, so candidates are encouraged to apply as soon as possible.

The application must be submitted in an electronic format to hr@ecf.com. In the email subject line, please name the post you are applying for. We would like to thank all interested applicants in advance. Due to an expected large number of applications, only shortlisted candidates will be contacted.

Equal opportunity

ECF is an equal opportunity employer and encourages applications from all qualified candidates irrespective of racial or ethnic origin, opinions or beliefs, gender, sexual orientation, health or disabilities.